



## **Personnel Committee**

Date: Wednesday, 11 November 2020  
Time: 2.10 pm, or at the rise of the Executive  
Venue: [https://manchester.public-i.tv/core/portal/webcast\\_interactive/522338](https://manchester.public-i.tv/core/portal/webcast_interactive/522338)

### **The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**

Under the provisions of these regulations the location where a meeting is held can include reference to more than one place including electronic, digital or virtual locations such as internet locations, web addresses or conference call telephone numbers. To attend this meeting it can be watched live as a webcast. The recording of the webcast will also be available for viewing after the meeting has ended.

## **Membership of the Personnel Committee**

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**Councillors** - Ollerhead (Chair), Akbar, Bridges, Craig, Leech, Leese, N Murphy, Rahman, Richards, Sheikh and Stogia

## Agenda

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**1. Urgent Business**

To consider any items which the Chair has agreed to have submitted as urgent.

**2. Appeals**

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

**3. Interests**

To allow Members an opportunity to [a] declare any personal, prejudicial or disclosable pecuniary interests they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; [c] the existence and nature of party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that at the start of the item under consideration. If Members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.

**4. Minutes**

The minutes of the meeting held on 28 October 2020 are enclosed.

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**5. Efficiency Early Release Scheme**

The report of the Deputy Chief Executive and City Treasurer and the Director of HR and OD **will follow**.

## Information about the Committee

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The Personnel Committee is made up of the Leader of the Council, the other eight Members of the Executive, the Assistant Executive Member (Finance and Human Resources), and the Leader of the Opposition.

Amongst its responsibilities, the Personnel Committee considers department staffing and organisational reviews; determines collective and corporate terms and conditions of staff and 'market rate' supplements. The Committee also determines the assignment and re-grading of certain posts and policies relating to local government pensions.

The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to the strict minimum. When confidential items are involved these are considered at the end of the meeting at which point members of the public are asked to leave.

The Council welcomes the filming, recording, public broadcast and use of social media to report on the Committee's meetings by members of the public.

Agenda, reports and minutes of all Council meetings can be found on the Council's website [democracy.manchester.gov.uk](http://democracy.manchester.gov.uk)

At this time admission of the public is not allowed to Council buildings.

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## Further Information

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For help, advice and information about this meeting please contact the Committee Officer:

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Email: [donna.barnes@manchester.gov.uk](mailto:donna.barnes@manchester.gov.uk)

This agenda was issued on **Tuesday, 3 November 2020** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Lloyd Street Elevation), Manchester M60 2LA.



## **Personnel Committee**

### **Minutes of the meeting held on Wednesday, 28 October 2020**

**Present:** Councillor Bridges – in the Chair

**Councillors:** Akbar, Bridges, Craig, Leech, Murphy and Stogia

Also present:

**Apologies:** Councillor Leese, Ollerhead, Rahman, Richards, and Sheikh

#### **PE/20/15 Appointment of a Chair for the meeting**

In the absence of the Chair Councillor Bridges was appointed to chair the meeting.

#### **Decision**

To appoint Councillor Bridges as Chair for the meeting.

#### **PE/20/16 Minutes of the previous meeting**

#### **Decision**

To approve the minutes of the meetings held on 11 March 2020 and 25 March 2020 as correct records.

#### **PE/20/17 Creation of New Post – Strategic Lead for Early Years**

The Committee considered a report of the Chief Executive which presented proposals to establish a post of Strategic Lead for Early Years. The report stated that the post would take on the responsibility of leading the Council's ongoing development, transformation and delivery of the Early Years strategy and associated priorities.

The key responsibilities of the post were outlined in the report. The Director and Deputy Director – HROD both responded to a question from a member about how the post had been developed, noting that it had previously been assumed from a since disestablished role with a higher salary. It was explained that the since disestablished role had had a greater remit, part of which had included responsibility for education quality assurance. The Committee was assured that the role had been through the Council's Job Evaluation scheme and had subsequently been determined to be at a salary that was commensurate with SS1.

No Trade Union comments were submitted for consideration. The Committee agreed the recommendation to approve the creation of the post.

## **Decision**

To approve the creation of a new post of Strategic Lead for Early Years Grade at salary scale SS1 (£62,531 - £67,676).

### **PE/20/18      Creation of New Post – Manchester Climate Change Agency Director**

The Committee considered a report of the Deputy Chief Executive and City Treasurer which sought approval for the creation of a Director role for Manchester Climate Change Agency.

The role, to be hosted and funded by the Council, would oversee the delivery of the Manchester Climate Change Framework as well as wider actions to support Manchester in becoming a zero carbon city by 2038.

The key responsibilities of the post were outlined in the report. There was a discussion about the attributes and skill-sets that are required in the role. The Head of Programme Management Office (Commercial Governance & Directorate Support) talked about the importance of balancing the relevant knowledge and understanding of climate change agenda with ability to galvanise partners and other agencies in order to drive forward partnership action.

No Trade Union Comments were submitted for consideration. The Committee agreed the recommendation to approve the post.

## **Decision**

To approve the creation of the post of Manchester Climate Change Agency Director at salary scale SS1 (£62,531 - £67,676).